

# of Ahmed bin Mohammed Military College (SJABMMC) Peer-Reviewed Semi-Annual Scientific Journal/ ISSN:2410-6224

# **Publication Ethics**

The scientific journal of Ahmed Bin Mohammed Military College adheres to the Code of Conduct and Best Practice Guidelines for Journal Editors issued by the Committee on Publication Ethics (COPE) in 2011. More details can be found at COPE.

The journal also follows the COPE Code of Conduct and Best Practice Guidelines for Journal Editors and the COPE Ethical Guidelines for Peer Reviewers. Given that publishing in the scientific journal of Ahmed Bin Mohammed Military College adheres to the highest standards of ethical conduct, the following principles are summarized:

# First - General Framework of Publication Ethics

#### 1. Objectivity

Research is evaluated objectively, without any personal or discriminatory considerations based on gender, nationality, national origin, color, descent, political views, party affiliations, or other prohibited discriminatory criteria according to the laws and regulations in Qatar and relevant international agreements signed by the state.

#### 2. Confidentiality

All research submitted to the journal is treated with professional confidentiality, starting from the initial review procedures until publication.

#### 3. Conflict of interest

- No information or data related to the research submitted to the journal, whether published or unpublished, should be used for personal gain by any of the editorial members, either directly or indirectly, whether for civil or commercial purposes.
- No studies or research will be considered if there is a conflict of interest resulting from competition, cooperation, personal relationships, or acquaintance with any of the researchers, companies, or institutions related to the research under review.

#### 4. Responsibility for Review and Publication

The Editor-in-Chief ensures that all submitted research and studies are reviewed by at least two reviewers with expertise in the same field of study. The Editor-in-Chief, in collaboration with the Editorial Board, is responsible for the publication decision based on the reviewers' opinions, the



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importance of the work to researchers and interested parties, and ensuring that the research responds to the reviewers' comments and adheres to the rules that must be followed in this field.

#### 5. Responsibility for Violations of Publication Ethics

In the event of any violation of publication procedures, the Editorial Board, based on the regulations and guidelines in the systems of Ahmed bin Mohammed Military College, will take the necessary actions.

#### 6. Accountability

Research published in the journal expresses the opinions of the researchers and does not necessarily reflect the views of the Editorial Board or the college.

## **Second - Scientific Ethics for Researchers**

#### Researcher's Scientific Ethics Requirements

By submitting their research for publication, researchers automatically commit to the ethical standards for publication and compliance with all the mentioned standards for publication in the journal, including:

- 1. Reading and adhering to the journal's authorship policy mentioned on its website.
- 2. Adhering to the requirements of scientific integrity and proper academic documentation, respecting intellectual property rights by not copying others' works and attributing them without justification.
- 3. Respecting the requirements of human authorship standards, and not using any artificial intelligence technologies, such as (ChatGPT) or similar techniques, in preparing and editing the research without declaring it.
- 4. Obtaining consent from all co-researchers in joint publications and clarifying each one's contribution to the research. Researchers must provide proof of their authorization to follow up on the publication procedures and communicate with the Editorial Board on behalf of the group.
- 5. Not submitting research that has been published entirely or partially in any form or language to the journal.
- 6. Not submitting the research to any other entity while it is under review by the journal.
- 7. Upon acceptance for publication, not republishing the research without prior written consent from the journal.
- 8. If the research is based on a paper presented at a scientific conference or other scientific event, or if the research is funded by any academic or non-academic, national or international, public or private, or joint entity, this must be clearly stated upon submission.
- 9. Full responsibility for the content of the research and disclosure of any conflicts of interest that may arise from the research.



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- 10. Maintaining good academic conduct and avoiding insulting or defaming others, whether implicitly or explicitly.
- 11. Researchers may be asked to provide raw data for peer review purposes and must retain this data for a reasonable period after publication. Researchers should ethically obtain the necessary approvals from institutions and individuals participating in the research.

#### Legal Responsibility of the Researcher

Researchers are legally responsible for any violation or breach of research ethics if proven.

## **Third - Scientific Ethics for Reviewers**

#### • Reviewer's Practical Ethics Requirements

Reviewers of the journal must follow the review procedures mentioned on the journal's website and comply with the following ethical considerations:

- 1. Reviewers should promptly express their willingness or refusal to review the research within a few days of receiving the review request.
- 2. Reviewers must clearly disclose their exact specialization and the nature of the research they can help review, both in terms of subject matter and language.
- 3. Reviewers must inform the Editorial Board if they are handling a topic outside their specialization or lack sufficient scientific expertise and promptly apologize for reviewing it.
- 4. Reviewers should provide their review report within a maximum of thirty days from the date of receiving the review request.
- 5. Review reports should be based on objective and fair assessments, free from any bias or discriminatory considerations based on religion, gender, political beliefs, nationality, commercial interests, or other researcher attributes.
- 6. Reviewers should handle the review process objectively. Personal criticism of the researcher is not acceptable.
- 7. Reviewers should express their opinions clearly and provide supporting arguments.
- 8. Reviewers must disclose any potential conflicts of interest that could affect the impartiality of the review process to the Editorial Board.
- 9. Reviewers must recuse themselves from reviewing manuscripts in which they have a conflict of interest due to competitive, collaborative, or other relationships with any of the researchers, companies, or institutions associated with the research.
- 10. Reviewers must not use any information or data from the research under review for their personal research without explicit written consent from the researchers.
- 11. Reviewers must maintain the confidentiality of information or ideas obtained during the review process and not share the manuscript or its content with any third party or use it for personal civil or commercial purposes.



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- 12. Reviewers should evaluate the research confidentially and not discuss its details with others before publication. They should not contact the researcher directly regarding the research without the journal's approval.
- 13. Reviewers should provide specific comments and suggestions on the research's format, content, title, introduction, methodology, results, recommendations, adequacy of references and sources, language, and any errors found.
- 14. Reviewers should point out relevant published works not cited by the researcher. They should also alert the journal editor to any significant similarities or overlaps between the manuscript under review and any other paper they are personally aware of.
- 15. Reviewers should identify any scientific flaws, ethical breaches, including prior or duplicate publication, fraud, and plagiarism.

#### • Legal Responsibility of the Reviewer

Reviewers are fully responsible for any violation or breach of research ethics if proven.

## **Fourth - Editorial Board Ethics**

The Editorial Board of the journal adheres to the following ethics:

- 1. Ensuring the quality of scientific research submitted for publication, including verifying the credibility of the research using internationally recognized plagiarism detection programs.
- 2. Exercising their powers with honesty, objectivity, and fairness, and maintaining complete confidentiality in handling submitted research and reports. They should not discriminate between researchers or research based on any non-legal or academic considerations.
- 3. Completing the review process based on scientific and intellectual content objectively without any discrimination.
- 4. Taking appropriate actions against plagiarism, defamation, and violations of copyright and intellectual property rights.
- 5. Ensuring researchers make necessary modifications based on review reports.
- 6. Ensuring fair review opportunities by having qualified reviewers and providing equal chances for all research.
- 7. Respecting any request from researchers to exclude a reviewer from reviewing their research, if convinced by the reasons and justifications provided by the researcher.
- 8. Selecting serious reviewers known for their scientific reputation, honesty, integrity, objectivity, and impartiality in the review process.
- 9. Requesting all reviewers to disclose any conflicts of interest before accepting the review and starting the review process.
- 10. Providing reasonable opportunities for researchers to respond to any comments raised against them during the review process.



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- 11. Adhering to objective standards in deciding whether to publish research, particularly concerning reviewers' reports, their comments, the scientific value of the research, its originality, clarity, feasibility, and relevance to the journal's specialization.
- 12. Not exploiting the review process for personal gain, maintaining absolute transparency and integrity.
- 13. Maintaining scientific integrity in published articles by making necessary corrections or rejecting and withdrawing articles when needed and investigating suspected research misconduct.
- 14. Taking appropriate measures when complaints related to publication ethics arise concerning published research. This includes contacting the author of the research article, providing information and explanations about the complaint or allegations, and if the complaint is upheld, publishing corrections, withdrawing the article, expressing concerns, or making other relevant comments.

#### Fifth - Violations of Research Ethics

The journal is committed to monitoring and preventing the following ethical violations by any participants in the publication process, including researchers, reviewers, and editors, to the maximum extent possible and taking necessary actions to prevent them:

#### 1. Plagiarism and Literary Theft

Preventing plagiarism and literary theft is essential to ensure scientific and academic integrity. All submissions to the journal are examined through appropriate plagiarism detection programs. Detection and proof of plagiarism involve not only the use of such programs but also the misuse of published research, or the reuse of others' intellectual work and content without permission or proper citation. Plagiarism takes several forms, such as self-plagiarism, where the researcher unethically reuses their own publications, or plagiarism related to translation, where the researcher uses research in a foreign language in their own study without permission or citation. To avoid this, the journal requires researchers to sign a "Researcher's Declaration and Undertaking Form" at the initial submission stage. If plagiarism, misuse of published articles, or illegal distribution of research papers is proven, the journal will immediately take necessary actions to control and prevent any unethical practices.

#### 2. Fake Publication

Dividing a large study into two or more smaller studies or rephrasing a similar study by the same researcher is unacceptable and can negatively impact the integrity of scientific publications.



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#### 3. Non-Disclosure of Sources and References

This includes all forms of plagiarism or deliberate or inadvertent failure to cite sources. Any statement, note, or discussion previously published by the same researcher, or any other work must be properly cited.

#### 4. Improper Attribution of Researcher Names

This involves excluding any researcher's contribution or adding other researchers' names without proper conflict of interest disclosure or for personal gain. This includes ghost authorship, where the author's identity is hidden, honorary authorship, where a renowned researcher is mentioned for influence or a gift, or coercive authorship through institutional or authoritative influence.

#### 5. Misappropriation of Research and Institutional Approvals

Failing to ensure proper institutional and ethical approvals required by institutions or research funders. This also includes conflicts of interest and the confidentiality of individuals, such as not obtaining prior consent from them, not providing information to get consent for exposure to risks, or failing to protect participants from physical, emotional, intellectual, or reputational harm.

#### 6. Falsification of Facts or Data

Altering primary or secondary data or any other data by addition, deletion, or distortion to fit personal objectives, promote fraudulently, undervalue or mislead others' work.

#### 7. All Forms of Bias

Expressed or implied sympathy or animosity towards a particular intellectual school resulting in unfair or inaccurate representation of scientific or intellectual integrity responsive to any ideological, political, or personal bias.

#### 8. Use of Abusive Language

Malicious use of logical fallacies, or inflammatory language such as hateful, extreme, or embarrassing language intended to attract readers or discredit others' work.



# of Ahmed bin Mohammed Military College (SJABMMC) Peer-Reviewed Semi-Annual Scientific Journal/ ISSN:2410-6224

#### 9. Discrimination

Preferential treatment or behavior towards any individual or group based on race, gender, age, marital or parental status, ethnicity, nationality, researchers' political philosophy.

#### 10. Undisclosed Errors or Statements

Failing to inform the publisher or editor about discovered research errors before or after publication, requiring publication correction or retraction, depending on the nature of the complaint and subject matter.